Last update: March 2026

Process for 3rd year early graduation

1. Please submit your application documents to the Educational Affairs Section between October 1st and November 20th. If these dates fall on a weekend, please submit your documents on the preceding weekday. At this point, the thesis must be published or accepted (If not published yet, a verification certificate is required. An e-mail from the editor is acceptable.).
   Also, a journal published your thesis has to be posted on at least one of the databases, "Pubmed, Scopus, Web of Science".

2. After the Educational Affairs Committee deems eligible, PhD Qualifications Committee will designate Primary Examiner and Sub Examiner (Preliminary Reviewers).

※Further information for Preliminary Review, PhD Thesis Presentation and the Final Review, please see the latest version of " Application Procedure for Doctoral Degree (For Doctoral Course students)"

[IMPORTANT!]

- Transfer students from the second or third year cannot apply early graduation.
- Please contact KYOMU-KAKARI in advance for early graduation if there is a period of temporary leave.

Documents for 3rd year early graduation [Deadline: November 20]

-If it falls on Weekends the deadline will be moved forward

Format No.	Required Documents	Number	
E00	Request for Early Graduation	1	Must be completed by the supervisor.
P02	Synopsis of Thesis	3	A Word file must also be submitted. Please submit it by "Submission Form". The file name must be "your name Synopsis". Make 1 A4 sized sheet.
P04	Research Achievement List	2	A Word file must also be submitted. Please submit it by "Submission Form". The file name must be "your name_ Research Achievement List s".
_	Thesis	2	Please ensure to bind the thesis. If stapled, please use binding tape.
K01	Provisional Application for PhD	1	

The below documents would be necessary if the primary thesis has multiple first authors.
Please submit them along with the above documents.

Format No.	Required Documents	Number	Remarks
K11	Statement of Reason for Multiple First Authors	1	
K12	Statement of Reason for Multiple First Authors Respectively about the thesis	1	
K13	Pledge	1	
	Thesis (In principle the thesis is published (or scheduled to be published) in a peer-review journal) *	1	A PDF file must also be submitted. Please submit it by "Submission Form". File name must be "your name_ Thesis".

*For Main Thesis based on publication with multiple first authors, please be sure to review page 5 of the "Application Procedure for Doctoral Degree (For Doctoral Course students)" notification.

PLEASE NOTE:
To graduate in March, you must finish PhD Thesis Presentation by the around of 15th February.